



***DRAFT***

**MINUTES  
ORDINARY MEETING OF COUNCIL**

***held on***

**WEDNESDAY, 16 JUNE 2021**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Les Lambert, Lyn Jablonski, Rob McCutcheon (via Audio Link), and Mrs Jane Redden (General Manager), Mr André Pretorius (Director Infrastructure & Engineering Services), Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Mrs Sally McDonnell (Minute Taker).

**WELCOME**

The Chair welcomed those present and declared the meeting open at 5.32pm.

**PRAYER**

The Lord's Prayer was taken by those present.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement to Country was made by Cr Davies.

**APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLVED** Crs Lambert/Collins that the apologies of Cr Munro be accepted and leave of absence be granted.

**2021/097**

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Collins/Lambert that the Minutes of the Ordinary Meeting held on 12 May 2021 be adopted.

**2021/098**

**DISCLOSURES OF INTERESTS**

**Cr Rob McCutcheon declared a Pecuniary Interest in item 3 – Reports to Council General Manager – Licence Reserve No 120059, as his son is the Lessee.**

**Marion Truscott (Director Governance) declared a Significant Non-pecuniary Interest in item 4 – Reports to Council Infrastructure and Engineering – Draft Stormwater Drainage Study Report, as she is an owner of property adjacent to a drainage option.**

**Jane Redden (General Manager) declared a Significant Non-pecuniary Interest in item 1 – Reports to Council Community and Economic Development – Development Approvals, as she is related to an applicant for which the Development Application has already been determined.**

**Jane Redden (General Manager) declared a Pecuniary Interest in item 1 – Questions with Notice as she has a personal Development Application for a quarry currently being assessed.**

**MAYORAL MINUTE**

**1.    MAYORAL DIARY**

**RESOLVED** Crs Collins/Craft that the information be noted.

**2021/099**

**2.    DEPUTY MAYORAL DIARY**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2021/100**

**3.    DELEGATES REPORT – NARROMINE AVIATION MUSEUM COMMITTEE MEETING**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2021/101**

**4.    DELEGATES REPORT – MURRAY DARLING ASSOCIATION CONFERENCE**

**RESOLVED** Crs Lambert/Craft that the information be noted.

**2021/102**

**5.    DELEGATES REPORT – INLAND RAIL CONFERENCE**

**RESOLVED** Crs Lambert/Jablonski that the information be noted.

**2021/103**

**6.    DELEGATES REPORT – MACQUARIE VALLEY WEEDS CONFERENCE**

**RESOLVED** Crs Jablonski/Craft that the information be noted.

**2021/104**

**7.    DELEGATES REPORT – TRANGIE ACTION GROUP**

Cr Hamilton requested this item be withdrawn as his reports had been amended without his knowledge or consent.

**Cr Hamilton declared he was leaving the meeting (5.49pm)**

The General Manager advised minor formatting and removal of personal information are made to delegates reports, however there is no change to the context of these reports.

**It was moved** Crs Lambert/Collins that the information be noted.

**An amendment was moved** by Cr Craft that the delegates report not be considered at the meeting.

The amendment lapsed for want of a Secunder.

The original motion was put to the vote and CARRIED

**2021/105**

**MAYORAL MINUTE (Cont'd)**

**8.    ORANA JOINT ORGANISATION**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2021/106**

**REPORTS OF COMMITTEES**

**1.    REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**RESOLVED** Crs Lambert/Collins that the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 13 May 2021 be adopted.

**2021/107**

**2.    REPORT OF THE FLOODPLAIN MANGEMENT COMMITTEE**

**RESOLVED** Crs Craft/Jablonski that the recommendations from the minutes of the Floodplain Management Committee Meeting held on 2 June 2021 be adopted.

**2021/108**

**3.    REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**RESOLVED** Crs Collins/Jablonski that the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 20 May 2021 be adopted.

**2021/109**

**REPORTS TO COUNCIL - GENERAL MANAGER**

**1.    INTEGRATED PLANNING AND REPORTING DOCUMENTS**

**RESOLVED** Crs Collins/Lambert

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report;
2. That whereas Council has:
  - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
  - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

IT IS HEREBY RESOLVED:

1. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2021/2022 Fees and Charges and the amended Statement of Revenue Policy.
2. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2021/2022 be approved, and the necessary budget allocations to meet that expenditure be voted.
3. That the rate of interest on overdue rates and charges for the 2021/2022 financial year be set at 6.0% per annum for the period 1 July 2021 to 30 June 2022 (inclusive), being the maximum rate as set by the Office of Local Government.
4. That, in accordance with Section 535 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in **Table 1** below on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2021/2022 and that the minimum amounts of the ordinary rate be specified in **Table 1** below, be levied in respect of each separate parcel.

Table 1

Category	No of Assmts	Rateable Land Value	Minimum	Ad Valorem	Estimated Income
Farmland	827	1,128,243,890	314.59	0.307549	3,475,158.02
Residential	368	57,716,410	314.59	0.461965	271,565.62
Residential - Narromine	1438	81,487,333	495.82	1.35350	1,118,713.64
Residential – Trangie	376	6,533,470	404.12	3.57540	240,926.50
Residential - Tomingley	25	791,700	245.47	1.26091	10,154.97
Residential - Skypark	61	5,066,700	495.82	2.18098	110,503.81
Business – Narromine	134	8,180,607	1,123.35	3.64701	331,697.32
Business – Trangie	50	793,100	1,043.45	10.63463	95,111.82
Business	78	9,020,940	549.75	1.46564	145,663.37
Business – Industrial Estate	38	3,754,900	1,082.12	1.23944	51,882.09
Business – Aerodrome Business Park	0		565.08	1.23944	0.00
Mining	2	9,538,700	423.80	3.08892	294,642.81
<b>TOTAL</b>	<b>3,397</b>	<b>1,311,127,750</b>			<b>6,146,019.97</b>

5. That Council's service charges for 2021/2022 be set as per the draft Revenue Policy.
6. That Council adopt the draft Macquarie Regional Library Operational Plan 2021/2022.

2021/110

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**2.    LICENCE – RESERVE NO R43054**

**RESOLVED** Crs Craft/Lambert that Reserve No R43054 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R43054 if levied.

**2021/111**

**Cr Rob McCutcheon declared a Pecuniary Interest in item 3 – Reports to Council General Manager – Licence Reserve No 120059, as his son is the Lessee.**

**Cr McCutcheon left the meeting at 6.07pm**

**3.    LICENCE – RESERVE NO R120059**

**RESOLVED** Crs Lambert/Craft that Reserve No R120059 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120059 if levied.

**2021/112**

**4.    LICENCE – RESERVE NO R120096**

**RESOLVED** Crs Collins/Lambert that Reserve No R120096 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120096 if levied.

**2021/113**

**5.    LICENCE – RESERVE NO R82738**

**RESOLVED** Crs Collins/Craft that Reserve No R82738 be leased for grazing purposes for a further 1-year period at a rental of \$579.67 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R821738 if levied.

**2021/114**

**6.    LICENCE – RESERVE NO R87820**

**RESOLVED** Crs Lambert/Collins that Reserve No R87820 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R87820 if levied.

**2021/115**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**7.    LEASE PART RESERVE 520094 AND PART LOT 2 SECTION 6 DP 758993**

**RESOLVED** Crs Lambert/Collins that Part Lot 7300 DP1140341, Part Lot 2 Section 6 DP758993 and Lot 7301 DP1140341 Trangie be leased for a 12-month period at a rental of \$563.20 (including GST).

**2021/116**

**8.    TRANGIE PLAYGROUP INC – LEASE PART TRANGIE SHOWGROUND**

**RESOLVED** Crs Collins/Lambert that the Trangie Playgroup Inc. be authorised to utilise the verandah and lawn area at the Trangie Showground once a week, in addition to storage of their equipment in the room under the Grandstand, for a further 12-month period, at rental of \$1.00 payable on demand.

**2021/117**

**9.    LOCAL GOVERNMENT REMUNERATION**

**RESOLVED** Crs Lambert/Collins that Council adopt the 2.0% increase determined by the Tribunal for the Mayoral and Councillor fees.

**2021/118**

**10.   LEASE OF UNUSED ROADWAY**

**RESOLVED** Crs Lambert/Craft that Council lease the reduced portion of unused roadway to the adjoining landholder for a 5-year period at a commencing rental of \$557.70 per annum (GST inclusive) with annual CPI increments to be applied thereafter.

**2021/119**

**11.   USE OF PUBLIC FOOTPATH – OUTDOOR DINING POLICY**

**RESOLVED** Crs Lambert/Craft that Council adopt the revised Use of Public Footpath – Outdoor Dining Policy.

**2021/120**

**12.   CLASSIFICATION OF PUBLIC LAND AS OPERATIONAL**

**RESOLVED** Crs Lambert/Craft that Lot 220 DP 1271666 be classified as operational land in accordance with Sections 31 and 34 of the Local Government Act 1993.

**2021/121**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**13. CROWN LAND PLANS OF MANAGEMENT – FINAL ADOPTION**

**RESOLVED** Crs Lambert/Collins that Council:-

- (1) Relinquish management of Reserve 80618 for the Preservation of Native Flora; and
- (2) Remove Reserve 80618 from the Plan of Management for Natural Areas; and
- (3) Adopt the following generic and individual Plans of Management under section 40 of the Local Government Act in accordance with section 3.23(6) of the Crown Lands Management Act:
  - Natural Areas,
  - General Community Use,
  - Parks and Sportsgrounds
  - Narromine Showground, and
  - Trangie Showground; and
- (4) That Council's Director of Governance be authorised to advise Crown Lands of the above decisions on the relevant forms and forward a copy of the adopted Plans of Management to Crown Lands.

**2021/122**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**

**1. INVESTMENT REPORT AS AT 31 MAY 2021**

**RESOLVED** Crs Lambert/Collins that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

**2021/123**

**Jane Redden (General Manager) declared a Significant Non-pecuniary Interest in item 1 – Reports to Council Community and Economic Development – Development Approvals, as she is related to an applicant for which the Development Application has already been determined.**

**Jane Redden (General Manager) left the meeting room at 6.16pm.**

**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1. DEVELOPMENT APPROVALS**

**RESOLVED** Crs Collins/Lambert that the information be noted.

**2021/124**

**Jane Redden (General Manager) returned to the meeting at 6.17pm.**

**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)**

**2.    MODIFICATION TO DEVELOPMENT APPLICATION 2020/16 – SUBDIVISION DAPPO ROAD**

**RESOLVED** Crs Lambert/Collins that Narromine Shire Council consents to development application 2020/16 MOD 1 for the subdivision of Lot 59 DP 755131, 110 Dappo Road Narromine pursuant to the conditions of consent as modified in the attached assessment report (Annexure A).

**2021/125**

**Cr McCutcheon returned to the meeting via audio link at 6.19pm**

Cr Davies restated the motion and called for a division on the planning matter. The vote was unanimous.

**3.    ADVERSE EVENTS PLAN**

**RESOLVED** Crs Lambert/Craft that the Adverse Events Plan for the Narromine Shire Council area be adopted.

**2021/126**

It was noted that there were minor spacing adjustments to be made to the document.

**It was noted by the General Manager that Cr McCutcheon had left the meeting.**

**4.    VOLUNTARY PLANNING AGREEMENT – TOMINGLEY GOLD OPERATIONS**

**RESOLVED** Crs Collins/Craft that Council adopt the Voluntary Planning Agreement between Narromine Shire Council and Tomingley Gold operations as amended.

**2021/127**

Cr Davies called for a division on the planning matter. The vote was unanimous.

**5.    GRANT FUNDING**

It was noted that the description for the Local Roads, in the Resources for Regions Program (Round 8) on page 9 should read 'Shire wide road improvement', this funding is not for maintenance.

**RESOLVED** Crs Lambert/Craft that the grant funding report be noted.

**2021/128**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**

**1.    WORKS REPORT**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2021/129**

**2.    DRINKING WATER QUALITY MANAGEMENT**

**RESOLVED** Crs Collins/Craft that the information be noted.

**2021/130**

**3.    NATURE STRIPS AND TREE POLICY**

**It was moved** Crs Lambert/Collins that Council adopt the draft Nature Strips and Tree Policy with the minor change made.

The General Manager suggested that Council write to all residents to thank them for their efforts in keeping their verges clean and tidy and to advise there are hardship provisions available for those who require assistance.

With the concurrence of the mover and seconder the following was added to the motion:

That Council write to all residents to thank them for their efforts in keeping their verges clean and tidy and to advise there are hardship provisions available for those who require assistance.

The motion was put to the vote and CARRIED

**2021/131**

**Marion Truscott (Director Governance) declared a Significant Non-pecuniary Interest in item 4 – Reports to Council Infrastructure and Engineering – Draft Stormwater Drainage Study Report, as she is an owner of property adjacent to a drainage option.**

**Marion Truscott (Director Governance) left the meeting room at 6.39pm**

**4.    DRAFT STORMWATER DRAINAGE STUDY REPORT**

**RESOLVED** Crs Collins/Craft that the Draft Stormwater Drainage Study Report be placed on public exhibition for 28 days.

**2021/132**

**Marion Truscott (Director Governance) returned to the meeting at 6.40pm.**

**5.    CALE OVAL GRANSTAND UPGRADE**

**RESOLVED** Crs Collins/Jablonski that Council approves the allocation of \$700,000.00 from unrestricted cash reserves for the Cale Oval Grandstand Upgrade Project.

**2021/133**

Jane Redden (General Manager) declared a Pecuniary Interest in item 1 – Questions with Notice as a personal Development Application for a quarry is currently being assessed.

Jane Redden (General Manager) left the meeting room at 6.42pm.

**QUESTIONS WITH NOTICE REPORT**

The Director Community and Economic Development provided further details of the probity process.

**RESOLVED** Crs Collins/Lambert that the Questions with Notice Report be noted.

**2021/134**

There being no further business the meeting closed at 6.57pm

The Minutes (pages 1 to 10) were confirmed at a meeting held on the day of \_\_\_\_\_ 2021, and are a full and accurate record of proceedings of the meeting held on 16 June 2021.

**Chair**